

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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July 1, 2003

**FROM: BARBARA HALSEY, INTERIM DIRECTOR  
JOBS AND EMPLOYMENT SERVICES DEPARTMENT (JESD)**

**SUBJECT: CONTRACT WITH THE CITY OF ONTARIO TO PERFORM A PILOT  
PROJECT IN WORKFORCE DEVELOPMENT SERVICES**

**RECOMMENDATION:** Approve a contract with the City of Ontario for a pilot project to promote collaborations between local businesses and training institutions in the development and advancement of the workforce and employment opportunities in the west end regions of the County, in an amount not to exceed \$25,000.

**BACKGROUND INFORMATION:** The Workforce Investment Act of 1998 mandates that local Workforce Investment Boards (WIB) address the distinctive employment and training needs of workforces in the various regions within their jurisdiction. The workforce needs in demand occupations within the west end regions of the County of San Bernardino are not being fully met under the current program delivery systems. Consequently, the local WIB on January 6, 2003 determined that to fulfill this requirement a sole source contract with the City of Ontario, Economic Development Department, to perform a pilot project would respond to these unmet needs in the most cost effective manner. The internal knowledge of the City of Ontario, uniquely qualifies it to provide professional services to expand the skilled workforce and employment opportunities in demand occupations of the local area.

The City of Ontario will develop methods and curricula for the education and job skills required by the various demand occupations. Establishing formal and on-going collaborations among local businesses and training partners to address mutual needs will accomplish the objective to expand employment opportunities in the region.

Approval of this contract will allow the County and the Workforce Investment Board to expand the in current program delivery system in west end regions of the County, and improve the skill levels of the local workforce while improving the employment opportunities for long-term employability at a livable wage.

**REVIEW BY OTHERS:** On January 6, 2003, the Workforce Investment Board approved a recommendation to fund this pilot project. This contract was reviewed and approved as to form by Deputy County Counsel Regina Coleman on June 16, 2003. The County Administrative Office, Patricia M. Cole, Administrative Analyst III reviewed this item on June 19, 2003.

Record of Action of the Board of Supervisors

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**FINANCIAL IMPACT:** The funding for this contract is included in the department's FY 2003-2004 Proposed Budget. The federal Workforce Investment Act of 1998 is the source of funds for this action and will result in no local cost to the County.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action on the basis that the professional services to be provided under this contract will be fully funded by Department of Labor funds that are not in jeopardy.

**SUPERVISORIAL DISTRICT (S):** Fourth District

**PRESENTER:** Barbara Halsey, Interim Director, JESD, 433.3330